



CITY OF Burbank Bulletin

BURBANK, ILLINOIS 60459-1198



Public Information Bulletin | www.burbankil.gov | spring/summer 2023

MESSAGE FROM THE MAYOR



Dan M. Foy
Mayor

HIGHLIGHTS FOR 2023

The City of Burbank is proud of last years accomplishments but now has been busy working on our city Budget for 2023. We are very conscious of the need to respect the financial obligations while doing our best to meet the needs of the community.

Here are some key elements of the preliminary budget:

- The City of Burbank continues to finance our road infrastructure through the annual **street improvement project**. This project continues, with the completion of roughly 2.75 miles of streets, this summer. Thus far, approximately 15-18 miles of streets have been completed over the past few years. Continuation of the street improvement project ensures a well-built, durable infrastructure, rather than dealing with “repairs” as needed!
- The City remains dedicated to the **safety of our community**. We have increased our police department funding so as to expand the number of officers sworn to serve and protect our residents. Recently, we have hired six new officers and we continue with testing for future candidates. Additionally, four new code enforcement officers have joined the force to assist with ordinance enforcement and blight issues.
- The City of Burbank maintains long-range plans for municipal facilities. **Building improvements** will include new roofs as well as updating of heating and air conditioning systems for the Police Station, Public Works, City Hall and the Fire House. This venture will safeguard the stability of our municipal infrastructure for the next twenty years.
- The City continues to increase its **cash reserve balance** (at or above recommended levels) to allow funding of capital equipment purchases, using cash rather than through issuing additional debt. Long range capital planning allows the city to accumulate cash for making capital purchases.

“Working for the citizens of Burbank is a privilege and responsibility we take seriously”

RECYCLING EVENT

This past October, the City of Burbank held an electronics, medication disposal and paper shredding event, at our public works department. It was a great success as many residents disposed of old television sets, computers/unwanted electronics, medications and documents for shredding. The event was hosted by Mayor Dan Foy, Metropolitan Water Reclamation District Commissioner Mariyana Spyropoulos (pictured below) and Cook County Sheriff Tom Dart.

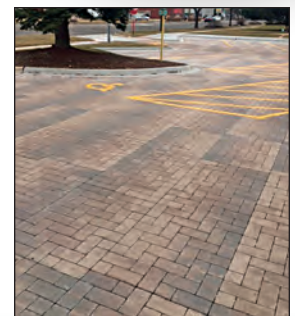
We would like to thank all of our participants and look forward to our next event!



CITY HALL PARKING LOT


The reconstruction project (green infrastructure permeable paver blocks) of the Burbank City Hall parking lot has been completed.

At this time, I wish to thank you for your patience during construction.



On behalf of the entire City Council, may the Easter Season bring you and your family happiness, health, and a safe enjoyable Spring and Summer!

Respectfully,


Dan M. Foy
Mayor





Barry Szymczak
City Clerk

CITY CLERK OFFICE HOURS

Monday, Tuesday,
Thursday and Friday:
8:30 AM to 5:00 PM
Wednesday:
8:30 AM to 6:30 PM
Saturday & Sunday:
Closed

LOCATION

6530 West 79th Street
Burbank, IL 60459
708-599-5500

YARD WASTE

Stickers are available at the Clerk's Office. Yard waste pick-up begins April 1, 2023 and ends November 30, 2023.

ANIMAL REGISTRATION

Please make sure you register your pets. Animal licenses are available at a cost of \$5.00 for each pet.

REAL ESTATE SALES

Please note that the City of Burbank now requires proof of full payment of water and refuse bills prior to the issuance of a real estate transfer tax stamp. (ord. #29-11-17 / passed on 11/22/17).

2023/2024 VEHICLE STICKER SALES

Applications for the 2023-2024 Vehicle Sticker campaign will be mailed out the week of March 27th, 2023. First day of regular sales will begin on Monday April 3rd, 2023, consisting of online, mail-in and over the counter. There will be no Saturday business hours. City Hall will also be closed on Friday April 7th in observance of Good Friday and Monday May 29th for Memorial Day. Final day of regular sales will be Wednesday May 31st at 6:30 P.M. Doors will close promptly at that time.

Unfortunately, anyone in line after that time will be unable to make their purchase at regular price. For the most convenient way the City can provide, please utilize the online/mail-in program afforded to everyone. Just go to the City's website (www.burbankil.gov) click on the link and follow the directions. After reviewing your application, please make any necessary corrections or additions prior to making your purchase. Vital information needed to process is as follows: *Name, Address, Apartment # (if applicable), City, State, Zip Code, Phone #, Email Address (if available), Drivers License #, License Plate #, State, Year of Vehicle, Make, Model and Color.* Online purchases using your credit card (2.3% service charge) can be made at www.burbankil.gov by following the directions on the V-Pay site.



**PLEASE, FOR YOUR OWN CONVENIENCE, DO NOT WAIT
UNTIL THE LAST MINUTE TO MAKE YOUR PURCHASE.**

Remember, new residents have 30 days to purchase a vehicle sticker from the time of property closing and/or 30 days from the time of vehicle purchase, with documented proof in both instances. Senior citizens reaching the age of 65 before June 1, 2023 shall pay a reduced sticker fee of **\$15.00 for one (1) passenger vehicle per household** or vehicles with handicapped registration license plates (hanging placard does not apply) shall pay a reduced fee of **\$15.00 for one (1) passenger vehicle per household.** If you wish to transfer a sticker from one vehicle to another, you have 30 days. You must bring in the old sticker. If the sticker can be re-used, there is no charge. If the sticker is destroyed in any way, a \$5.00 fee will be applied.

"NO SOLICITORS INVITED"

Stickers are available at the Clerk's Office. Valid solicitors are instructed to honor all **"NO SOLICITORS INVITED"** stickers properly displayed at the residence. In the past, we have had issues with various solicitors in reference to their sales tactics. The City will **THOROUGHLY INVESTIGATE** any complaints from citizens regarding questionable sales tactics and will suspend or revoke the solicitors permit if necessary. **DO NOT HESITATE TO CALL 9-1-1 or THE CLERK'S OFFICE WITH COMPLAINTS.**

BUSINESS REGULATORY CERTIFICATES

All businesses in Burbank must obtain a business regulatory license. This certificate may be obtained only after passing inspections by our Building and Fire Departments, as well as meeting the necessary requirements of the Stickney Township Environmental Health Department. Please contact the Clerk's Office for further information at 708-599-5500.

Certificate applications are available at City Hall or on the City's website (www.burbankil.gov) on the Home Page under **"Quick Links"** or on the Clerk's page under **"Forms"**.

Business Certificates are renewable annually and expire on December 31st. Renewal forms are mailed out mid-October as to give all business owners ample time to fill out the necessary information. There is a monthly penalty payment of \$100.00 after January 1st until the fee is paid. All vending, amusement and video gaming machines must be noted on this form and the appropriate stickers applied.

PROCEDURE FOR BRANCH PICK-UP

Branches are to be cut into four (4) foot lengths, tied, and set out with your yard waste. These branches will then be collected, by our refuse provider, on your regular pick up day. Smaller amounts of branches may be put into yard waste paper bags or a 30-gallon container marked yard waste.

Yard waste service runs from April 1 thru November 30.

Logs are to be cut no larger than two (2) feet in length and set on the parkway for pick-up. Logs of a large diameter must be cut into a size that can be handled, comfortably, by one man. For pickup service, please call the Department of Public Works at 708-924-7390.

Should you wish to remove an entire tree, please call the Department of Public Works for detailed instructions!

All private tree service companies are required, per City Ordinance Section 8-790, to be licensed and bonded. Further, they are responsible for the removal of their materials and debris. A list of professional tree service companies may be obtained from the Building Department.

The Department of Public Works will not pick-up branches and tree material when a contractor or any person, *other than the homeowner*, has performed the service.

IS YOUR 96-GALLON GARBAGE OR RECYCLING CART DAMAGED?

Public Works can replace:

Lids, Wheels, Axles

Please note: a \$62.50 replacement fee is charged for carts that are lost, stolen or damaged beyond repair.

Replacement carts can be purchased at the following locations:

- Public Works – acceptable forms of payment include check/money order
- City Hall – acceptable forms of payment include cash, credit card, check/money order



REFUSE SERVICE (Section 7-644)

The City of Burbank would like to remind residents that every occupant and owner of a single-family and two-family residential structure shall provide and pay for weekly collection of garbage, landscape waste and recyclables by a licensed scavenger having a current scavenger franchise agreement from the City. The City contracts with Republic Services for its waste collection. Residents on stop-service or without garbage service are subject to a \$150.00 fine. For garbage service please contact Republic Services at (708) 385-8252.

UNLAWFUL DUMPING (Section 7-315)

City Ordinance Section 7-315 prohibits dumping or storing of any kind, even temporarily, on city streets, parkways and public ways. No person shall dump or deposit anywhere within the city, except at such a place as may be authorized by the city by a written permit.



RENTING A DUMPSTER?

Dumpster location must be approved by the Director of Public Works prior to placement. Please contact the Public Works at 708-924-7390 for approval.

BLIGHT DEPARTMENT

The Blight Department would like to remind residents and property owners of the following:

- No trash/debris or abandoned vehicles are to be parked or stored on the property.
- No storage, of any kind, is permitted on empty lots.

If you see an abandoned house, graffiti or other potential blight issues, please contact the Blight Officer at 708-924-7390.



WHEN THE LIGHTS GO OUT
To report outages or malfunctions, with regard to a street light or an alley light, please refer to the following numbers:

FOR STREET LIGHTS:
Please call the Department of Public Works at **708-924-7390**

FOR ALLEY LIGHTS:
(located on wooden poles):
Please call Commonwealth Edison at **1-800-334-7661**



Dave Gilgenberg II
Fire Chief

FROM THE DESK OF FIRE CHIEF GILGENBERG

I would like to take this time to acknowledge and thank the members of the Burbank Fire Department for the hard work they do on a daily basis. Last year BFD responded to 4689 calls for service. Below is a breakdown of those calls.

In addition to these calls, the BFD first responders conducted fire inspections on businesses, taught fire prevention & safety education at all schools, and protected and cheered on multiple school sporting events just to name a few. I'm honored to be the Fire Chief and life-long resident of Burbank and feel very safe knowing the community is in the skilled hands of these dedicated professionals.

DEPARTMENT CALL VOLUME 2022	
Fires - NFIRS Series 100	81
Overpressure Rupture, Explosion, Overheat - NFIRS Series 200	5
Rescue & EMS - NFIRS Series 300	3254
Hazardous Condition - No Fire - NFIRS Series 400	124
Service Call - NFIRS Series 500	576
Good Intent Call - NFIRS Series 600	143
False Alarm & False Call - NFIRS Series 700	510
Severe Weather & Natural Disaster - NFIRS Series 800	0
Special Incident Type - NFIRS Series 900	5
Totals	4689

Numbers below are breakdowns of the call volume totals	
Fire Breakdown	
Structure Fires (NFIRS 111-120)	36
Vehicle Fires (NFIRS 130-138)	16
Vegetation Fires (NFIRS (140-143)	2
What is the total acreage of all vegetation fires?	0
Rescue/EMS Breakdown	
Motor Vehicle Accidents (NFIRS 322-324)	188
Vehicle Extrications (NFIRS 352)	1
Rescues (NFIRS 300,351,353-381)	13
EMS-BLS Response Calls	1242
EMS-ALS Response Calls	1263

*Congratulations
on your Promotions*



Pictured left to right: Lt. Anthony Pesha, Chief David Gilgenberg, Eng. Harry Blaundin

On December 21, 2022, **Engineer Anthony Pesha** was promoted to Lieutenant and **Firefighter/Paramedic Harry Blaundin** was promoted to Engineer.

Lt. Pesha has been a member of the department for 9 years and his new duties include being the department's new Emergency Medical Services Coordinator.

Eng. Blaundin has been a member of the department for 9 years and his new duties include maintaining the department's Air-Packs and scheduling software.



BURBANK CPR

The Burbank Fire Department is happy to announce its continued partnership with the Burbank Park District, in offering Cardiopulmonary Resuscitation (CPR) classes to the public. These classes are conducted by certified American Heart Association instructors from the Burbank Fire Department, according to the AHA Heartsaver® program requirements. Upon completion of the course, each attendee will receive a certified CPR card through the American Heart Association.

The Heartsaver® CPR/AED class is 4 hours in duration. The cost for the course is \$40.00 for Burbank residents and \$55.00 for all non-residents.

The following options are available for class dates and times:

- Sunday, April 30th - 8:00 am to 12:00 pm**
- Tuesday, May 9th - 5:30 pm to 9:00 pm**

Each of these classes will be hosted at the Burbank Park District Fusion Recplex, located at 6100 W. 85th St., Burbank, IL 60459. Registration for classes is made by contacting the Fusion Recplex directly at (708) 599-3873.

The Burbank Fire Department also offers Basic Life Support (BLS) Provider CPR class. This course is only for healthcare professionals. These classes are available on a request only basis. A minimum of 3 people is required to host each class, not to exceed a maximum of 10 people. Any questions or requests to schedule a class, can also be made by contacting the Fusion Recplex directly at (708) 599-3873.



Lt. Ed Hargus

SPRING FIRE SAFETY

Now that winter is behind us, we would like to take a moment to offer a few safety tips to make the upcoming Spring and Summer seasons safe and enjoyable for everyone.

INDOOR SAFETY — SMOKE & CARBON MONOXIDE DETECTORS

In case you are unaware, effective January 1, 2023, a new law went into effect requiring Illinois residents to replace their old smoke alarms with the type that has a long-term, 10-year sealed battery. This would apply to residents that are still using alarms with removable batteries or alarms that are not hardwire.

What is the Updated Illinois Smoke Alarm Law?

- Since 1988, all dwellings in Illinois have been required to have smoke alarms.
- In 2017, Public Act 100-0200 was passed to update the Illinois Smoke Detector Act to reflect advances in alarm technology.
- As of January 1, 2023, any new smoke alarm being installed within a single or multi-family home are required to be featured with a 10-year sealed battery.
- Smoke alarms in single or multi-family homes prior to January 1, 2023 may remain in place until they are 10 years old or until they fail to respond to the self-test or they otherwise malfunction.

Exemptions:

- Homes built after 1988 that already have hardwired smoke alarms.
- Homes with wireless integrated alarms that use low-power radio frequency communications, Wi-Fi, or other Wireless Local Area Networking capabilities.

More information can be found at Illinois Fire Safety Alliance, at <https://www.ifsa.org/prevention-resources/smoke-alarm-law/> which worked with the Illinois General Assembly to pass the change.

For existing smoke detectors and as a general recommendation, we suggest changing your smoke detector batteries when you change your clock, typically in April and November. Or, if you hear the alarm chirp every so often, it may be time to change the battery. Please check the back of your detector for the manufacturer's recommendations.

We hope you follow these steps to have a safe and enjoyable upcoming Spring and Summer season. If you have any questions, please feel free to contact the Burbank Fire Department at (708) 599-7766.

NEW AMBULANCE

The Burbank Fire Department recently took delivery of a new ambulance. The 2023 Osage model ambulance is mounted on a Ford E-450 chassis. Last year, Burbank paramedics responded to 3600 medical emergencies.



OUTDOOR SAFETY —

When grilling outdoors, be sure to remember the following:

- ✓ Keep the grill at least 5 feet from any building.
- ✓ Keep children and pets away from a hot grill.
- ✓ Keep the grill clean to avoid possible grease fires.
- ✓ Don't dispose of charcoal in your trash unless completely soaked with water.

When swimming:

- ✓ Adults should always stay near children while they are in the water.
- ✓ Keep young swimmers in a life jacket or flotation device is a good practice.
- ✓ Follow all posted pool rules.

TRAVELING —

Summer time means kids being on summer break, so family travel is quite possibly a part of your summer plans. We hope these tips can help you have a safe and memorable vacation.

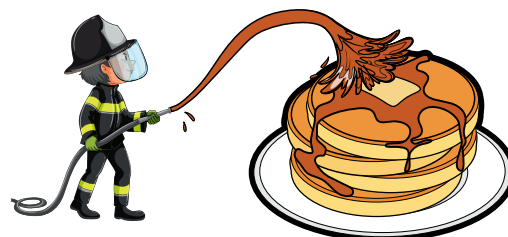
When traveling:

- ✓ Make sure your lodging accommodations have working smoke detectors on every level.
- ✓ Since you and your family will be in a new location, it is a good idea to have a safety plan established with escape routes, with two ways out if possible, in the event of a fire or emergency requiring everyone to quickly and safely exit the building.
- ✓ Ensure your accommodations are child safe, especially since they may not normally be used for families with small children.
- ✓ Know the address of your accommodation in case you need to request emergency services.

BREAKFAST WITH THE FIREMEN

HAS BEEN MOVED TO SEPTEMBER 10, 2023

SEE YOU THERE!!!!





Jack Garcia
Police Chief

The Burbank Police Department is excited to begin 2023 with many new initiatives. First, and most importantly, three veteran Burbank Police Officers received promotions to assist the Department in fulfilling its mission of service. Lieutenant Sean Moran was promoted to Commander, and is responsible for the Police Investigations Division. Sergeant's Israel Rodriguez and Guy Ott were promoted to the rank of Lieutenant and will serve in the Patrol Division.



Left to Right: Sgt. Ott, Lt. Moran and Sgt. Rodriguez

The Department recently received and activated new portable radios. The new Starcom radios will increase the Departments communication capabilities and ensure officer safety. In addition, the Department will soon be rolling out our new body worn video camera program for all our officers. This program not only increases officer and citizen safety, it will ensure we are compliant with new state law mandates.

The Police Department welcomed six new officers. Four which joined from other agencies (Officer Bard, Scully, Skalnik & Stafira), and two who are currently receiving their training at the Illinois State Police Academy (PPO Karanosky & Ogorek). It is critical to maintain proper staffing to provide the service our citizens deserve, and we thank the Mayor and our Alderman for all their support.



Left to Right: Off. Bard
and Com. Malacina



Left to Right: Mayor Foy, Off. Stafira,
Chief Garcia



Left to Right: Deputy Chief Casey
and Off. Scully



Left to Right: Deputy Chief Casey
and Off. Skalnik



Left to Right: PPO Ogorek, Chief Garcia and PPO Karanosky

POLICE DEPARTMENT



Members of the Burbank Police Department, Burbank Fire Department and Burbank Park District participated in the 2023 Illinois Special Olympics Polar Plunge Event on March 4, 2023 in Manteno, Illinois to help raise money for Special Olympics. A total of \$12,442.00 was raised this year to help Special Olympic athletes with intellectual and developmental disabilities. On behalf of the City of Burbank, Burbank Police Department, Burbank Fire Department and Burbank Park District, we would like to thank everyone who donated and helped us support the Special Olympics.



— March 4, 2023 Manteno Polar Plunge —



And please remember, **SEE SOMETHING, SAY SOMETHING**. You, the residents, are the eyes and ears of our community. It is vital, to our crime prevention strategy, to receive calls and information about suspicious people and activity! It's also important to report situations immediately, rather than waiting. We encourage you to call 9-1-1.

The Police Department counts on our community to assist us in making sure we have a safe and enjoyable place to live and grow.

STUDENT TURNABOUT DAY

Every year, the City of Burbank participates in Student Turnabout Day. This annual event, hosted by Reavis High School, provides students the opportunity to shadow a city official or department head and assume their role for the day.

This year's event took place on February 7, 2023 and, as always, was a great success. These exceptional students proved inquisitive and respectful of the office they represented. It is always exciting to see young people taking an interest in and getting involved in their community. We congratulate all participants and have no doubt they are on a clear path to becoming our leaders of tomorrow!



Pictured left to right: Police Chief Garcia, Adam Younes, City Clerk Szymczak, Bethany Butnariu, Ilany Chavez, Mayor Foy, Ethan Deluna, Fire Chief Gilgenberg

NEW BUSINESSES

We are happy to announce and WELCOME the following new businesses to the City of Burbank:



Starbuds Dispensary —
7844 South Cicero Avenue
Starbuds is your neighborhood dispensary it's a safe and friendly environment and great customer service.



Public Storage —
8320 South Cicero Avenue
Public Storage is a provider of storage units for your personal, business and vehicle needs. They offer a wide variety of unit sizes.



Goodwill —
7770 South Cicero Avenue
Goodwill store is an American non-profit organization. The new facility offers uniquely good finds and retail thrift shopping.

*****ECRWSEDDM****

LOCAL POSTAL CUSTOMER



Burbank Municipal Directory

ADMINISTRATION OFFICES **708-599-5500**

- Mayor's Office
Dan M. Foy, Mayor
 (Administration)

- City Clerk's Office
Barry Szymczak, City Clerk
 (License & Registration)
 (Employment Referral Program)

- Treasurer's Office
Dave L. Viverito, City Treasurer
 (Budget & Payroll)

- Zoning Dept.

- Building Dept.
 (Permits & Inspections)

- Zoning Board of Appeals

- Public Information Office
 (Maps, Newsletters & Publications
 Mayor's Office)

- Civil Defense

- Emergency Tornado
 Information 599-9551

- POLICE DEPARTMENT**
- Police Service 911
 (Emergency and Non-Emergency)
- Information (8 A.M. - 8 P.M.) . . 924-7300
- Youth Office 924-7300

- FIRE DEPARTMENT**
- Fire Alarm &
 Emergency Ambulance 911
- Information 599-7766

- PUBLIC WORKS DEPARTMENT**
- Street Repairs 924-7390

- BLIGHT OFFICER** 924-7390

ALDERMANIC COMMITTEES

Burbank City government works effectively through aldermanic committees, holding public meetings on a regularly scheduled basis. At the meetings, the Mayor and the department heads meet with the aldermen on the committees, do studies, and then make recommendations to the council for enactment. The City council meets the second and fourth Wednesday of each month at 7:30 p.m. at City Hall. Residents are invited to attend the meetings and also make requests to the aldermen according to their committee assignments.

COMMITTEE CHAIRMEN & MEMBERS

Meet the 3rd Wednesday of every month
 7:30 p.m., City Hall

PUBLIC SAFETY AND CIVIL DEFENSE

Barbara Gagle, Chairman
 Claude Haerr

FINANCE COMMITTEE

Claude Haerr, Chairman
 Robert Contreras
 John Pacella, Jr.

PUBLIC WORKS COMMITTEE

Sheri Gustafson, Chairman
 Mitchell Piznarski

ZONING COMMITTEE

Robert Contreras, Chairman
 Thomas Phillips

YOUTH-SENIOR CITIZENS COMMITTEE

Mitchell Piznarski, Chairman
 John Pacella, Jr.

BLIGHT COMMITTEE

Sheri Gustafson, Chairman
 Barbara Gagle
 Thomas Phillips

1st Ward

Ald. Barb Gagle 927-5175

2nd Ward

Ald. Robert Contreras 655-6712

3rd Ward

Ald. Sheri Gustafson 267-4651

4th Ward

Ald. Claude Haerr 217-9669

5th Ward

Ald. John Pacella, Jr. (773) 447-0674

6th Ward

Ald. Mitchell Piznarski 638-2703

7th Ward

Ald. Thomas Phillips 599-4351



special holiday closings

The City of Burbank will be closed in observation of the following holidays:

Good Friday | Friday, April 7, 2023

Memorial Day | Monday, May 29, 2023

Juneteenth Day | Monday, June 19, 2023

Independence Day | Tuesday, July 4, 2023

Labor Day | Monday, September 4, 2023