

CITY OF BURBANK – REAL ESTATE TRANSFER TAX

[] DECLARATION

[] EXEMPTION

- 1) This form must be filled out completely, signed by at least one of the sellers or their agent, and presented to the Office of the City Clerk, 6530 West 79th Street, Burbank, Illinois 60459, at the time of purchase of real estate transfer stamps. The stamps must be affixed to the deed before recording.
- 2) The full actual amount of consideration of the transaction is the amount upon which the tax is to be computed. Both the full actual consideration of the transaction and the amount of the tax stamps required must be stated on this declaration.
- 3) A real estate transfer tax rebate is available to the seller of a single-family primary residence (house or condominium) if a new single-family primary residence (house or condominium) is purchased not more than 3 months prior to nor more than 12 months after sale of this property.
- 4) For additional information, please call (708) 599-5500 weekdays between 8:30 a.m. to 5:00 p.m. (except Wednesdays 8:30 a.m. to 6:30 p.m.)
- 5) Method of payment: CERTIFIED PERSONAL CHECK, ATTORNEY'S CHECK, CASHIER'S CHECK, MONEY ORDER, CASH, CREDIT OR DEBIT CARD
- 6) Proof of full payment of scavenger and water/sewer bills.

Street Address of Property _____

Permanent Property Index No. _____

Full Actual Consideration (include amount of mortgage
and value of liabilities assumed)

\$ _____

Amount of Tax (\$5.00 per \$1,000 of full actual
consideration, minimum \$100)

\$ _____

I hereby declare that this transaction is exempt from taxation under paragraph(s) _____ of Section 14- 104
(see reverse for exemptions).

Explanation of exemption claimed: _____

We hereby declare the full actual consideration and above facts contained in this declaration to be true and correct.

PURCHASER: _____

PRINT NAMES (No signature required)

Address

PHONE #

SELLER: _____

PRINT NAME

Address

PHONE #

Signature _____ Date Signed _____

SELLER OR AGENT