



CITY OF *Burbank* Bulletin

BURBANK, ILLINOIS 60459-1198



Public Information Bulletin | www.burbankil.gov | fall/winter 2022

MESSAGE FROM THE MAYOR



Dan M. Foy
Mayor

THANK YOU AND BEST WISHES!

After 31 wonderful and delicious years, Mabenka restaurant closed their doors. August 14, 2022 was, sadly, the last day of business for this wonderful staple in our city. Proprietor, Janina Galica, decided that it was time to move on to the next chapter of her life.

Mabenka will be remembered, of course, for their hearty plates of traditional Polish and Lithuanian cuisine. They will also be remembered for great service, a fun entertainment venue and a dedicated member of our business community.

On behalf of the City of Burbank, *“Thank You, Janina, for 31 years and may you and your family enjoy many years of health, happiness and relaxation. We will miss you!”*



UPCOMING PROJECTS

The Burbank City Hall parking lot improvement project will consist of a complete reconstruction (including green infrastructure permeable paver block). The Metropolitan Water Reclamation District awarded the city a Green Infrastructure Partnership Fund, in the amount of \$221,000.00, for this paving project.

The improvement project will begin in October. I ask for your patience, during construction, as I realize it will be an inconvenience. I thank you for your cooperation as Burbank continues to maintain our city’s infrastructure!



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CONGRATULATIONS TO OUR STATE CHAMPS

The Burbank American Senior Little League and our Burbank National Junior Little League were both crowned **2022 STATE CHAMPIONS**, in their respective division. What an amazing accomplishment – having TWO teams – to celebrate and recognize. It is with great pride that we recognize each and every one of our incredibly talented athletes for their hard-fought determination and their commitment to the sport of baseball. We, further, would like to recognize and thank all of the managers, coaches and family members for their selfless dedication and unwavering support. Without each and every one of you, a “team” cannot thrive and reach that distinct level of excellence.

All of our young players, throughout the entire season, displayed true sportsmanship and respect for the other players and coaches. They played with vigorous determination and a true love of the game.

The residents of the City of Burbank proudly commemorate your accomplishments, hard work, and determination in securing two state titles. What an amazing honor you’ve earned and what an amazing honor you’ve brought home to your city!



BURBANK AMERICAN SENIOR LITTLE LEAGUE

1st Row left to right: Jacob Robitz, Martin Villagomez, Jason Gustafson, Zach Koschinitzki, Marcel Medina, Emiliano Valdez, Julian Bahena, Ahmad Sabra
2nd Row left to right: Manager Juan Castellanos, Terry Ferguson, Miguel Gonzalez, Giovanni Smith, Sebastian Torres, Blake Stefanek, Jordan Brown, Coach Matt Borawski, Coach Jason Gustafson



BURBANK NATIONAL JUNIOR LITTLE LEAGUE

Left to right: Edgar Villanueva, Evan Panther, Jose Rodriguez, Mikey Mendez, Teddy Banaszak, Orlando Vazquez, Jose Gonzalez, Aaron Paulausky, Sal Torres, Robert Soto, Noah Escobedo, Domo Divrigilio



Barry Szymczak
City Clerk

**CITY CLERK
OFFICE HOURS**

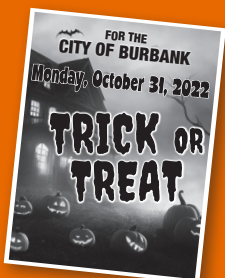
Monday, Tuesday,
Thursday and Friday:
8:30 AM to 5:00 PM
Wednesday:
8:30 AM to 6:30 PM
Saturday & Sunday:
Closed

LOCATION

6530 West 79th Street
Burbank, IL 60459
708-599-5500



If you plan to participate in this year's Trick or Treat program, please post the enclosed Halloween flyer in your window. Our priority is to make sure everyone has a Safe 'N Sane Halloween.



VEHICLE STICKERS

An appreciative **“THANK YOU”** to the residents of Burbank for help making the inaugural online and mail-in City Sticker Sales Program in 2022 a reality and quite successful. As in any new venture, there were definitely a few glitches which are actively being addressed to assure a better flow in sales next year.

A major issue I found was not in the system itself, but the amount of last day sales. The Clerk’s Office handled over 1200 over-the-counter sales on the final day which is unheard of. We allow in the area of 9 weeks to make your purchase. I have pushed very hard to initiate this new system for the sole purpose of convenience to all our residents. I sincerely hope that the online and mail-in response for next year will greatly improve.

Applications for the 2023 Vehicle Sticker campaign will be mailed out the week of March 27th, 2023. First day of regular sales will begin on Monday April 3rd, 2023, consisting of online, mail-in and over the counter. There will be no Saturday business hours. City Hall will also be closed on Friday April 7th in observance of Good Friday and Monday May 29th for Memorial Day. Final day of regular sales will be Wednesday May 31st at 6:30 P.M. Doors will close promptly at that time. **Unfortunately, anyone in line after that time will be unable to make their purchase.**

After reviewing your application, please make any necessary corrections or additions at home prior to making your purchase. Vital information needed to process is as follows: **Name, Address, Apartment number (if applicable), City, State, Zip Code, Phone Number, Email Address (if available), Drivers License number, License Plate number, State, Year of Vehicle, Make, Model and Color.** Online purchases using your credit card (2.3% service charge) can be made at www.burbankil.gov by clicking on the hyperlink and following the directions on the V-Pay site. Purchases are also available by mail (check or money order only) and over-the-counter (cash/check/credit card) at City Hall.

Remember, new residents have 30 days to purchase a vehicle sticker from the time of property closing and/or 30 days from the time of vehicle purchase, with documented proof in both instances. Senior citizens reaching the age of 65 before June 1, 2023 shall pay a reduced sticker fee of **\$15.00 for one (1) passenger vehicle per household** or vehicles with handicap registration license plates (**hanging placard does not apply**) shall pay a reduced fee of **\$15.00 for one (1) passenger vehicle per household**. If you wish to transfer a sticker from one vehicle to another, you have 30 days. You must bring in the old sticker. If the sticker can be re-used, there is no charge. If the sticker is destroyed in any way, a \$5.00 fee will be applied.

YARD WASTE

Stickers are available at the Clerk’s Office. Yard waste begins April 1, 2022 and ends November 30, 2022.

ANIMAL REGISTRATION

Please make sure you register your pets. Animal licenses are available at a cost of \$5.00 for each pet.

“NO SOLICITORS INVITED”

Stickers are available at the Clerk’s Office. Valid solicitors are instructed to honor all **“NO SOLICITORS INVITED”** stickers properly displayed at the residence. In the past, we have had issues with various solicitors in reference to their sales tactics. The City will **THOROUGHLY INVESTIGATE** any complaints from citizens regarding questionable sales tactics and will suspend or revoke the solicitors permit if necessary. **DO NOT HESITATE to CALL 9-1-1 or THE CLERK’S OFFICE WITH COMPLAINTS.**



BUSINESS REGULATORY CERTIFICATES

All businesses in Burbank must obtain a business regulatory license. This certificate may be obtained only after passing inspections by our Building and Fire Departments, as well as meeting the necessary requirements of the Stickney Township Environmental Health Department. Please contact the Clerk’s Office for further information at 708-599-5500. Certificate applications are available at City Hall or on the City’s website (www.burbankil.gov) on the Home Page under **“Quick Links”** or on the Clerk’s page under **“Forms”**. Business certificates are renewable annually and expire on December 31st. Renewal forms are mailed out mid-October as to give all business owners ample time to fill out the necessary information. There is a monthly penalty payment of \$100.00 after January 1st until the fee is paid. All vending, amusement and video gaming machines must be noted on the forms and the appropriate stickers applied.

REAL ESTATE SALES

Please note that the City of Burbank now requires proof of full payment of water and refuse bills prior to the issuance of a real estate transfer tax stamp. (Ord. #29-11-17 passed on 11/22/2017).



Jim Burris
Director

SNOW PLOWING PROCEDURES

Snow routes are plowed first, curb to curb. Check to see where your closest snow route is. No one should have to travel more than two blocks to get to a snow route.

After the snow routes are opened, the secondary or lesser used streets are plowed. These streets are not always plowed back to the curbs during a large snow fall until after the snow has stopped, as the plows will continue to return to the snow routes to keep them open.

The secondary streets in areas that do not have off-street parking may take as long as three days to be plowed, curb to curb, because of the number of cars parked on the street.

During the winter months, we receive complaints that our plows push the snow from the streets onto driveways. Unfortunately, there is nothing else we can do with the snow.

The City of Burbank does not plow alleys as our main emphasis is to keep our streets open.

The Department of Public Works would like to remind residents of the following city ordinance:

Section 4-54 of the City Code states: *“Snow removal from sidewalks and driveways is the owner’s responsibility. No person shall cause or permit the shoveling, plowing, dumping, throwing, pushing or depositing of snow or ice from his property onto the street pavement.”*

“Sidewalks must be kept clear of snow; this includes businesses also. It shall be unlawful to shovel, dump, push or deposit snow or ice from PRIVATE PROPERTY onto the STREET PAVEMENT, or SIDEWALK AREA. If you have a snow plowing service, please inform them of the ordinance, or give them a copy of this section.”

**Remember... Slow down when streets are snow-covered!
Have A Safe Winter!**

MESSAGE FROM THE MAYOR (Cont’d from page 1)



MELVINA DITCH RESERVOIR – CONSTRUCTION UPDATE

Construction on the Melvina Ditch Reservoir is nearing completion. The newly excavated volume has more than doubled the storage capacity of the reservoir to accommodate over 117 million gallons of stormwater. The pump

rehabilitation will be completed this winter, and in 2023 the City of Burbank and the MWRD will work together to establish vegetation at the bottom of the pond. The expansion of the reservoir provides benefits for approximately 430 residential properties through reduced risk of flooding during storms.

REFUSE SERVICE:

SINGLE-FAMILY AND TWO-FAMILY STRUCTURES (Section 7-644)

All residents of the City of Burbank are required, by law, to have their trash, recyclables and landscape waste removed, from their residence, **without exception**. Refuse service is not included in your monthly water bill. Republic Services is the company that services the City of Burbank. If you are a new resident or if you are an existing resident and not paying for refuse collection, please contact Republic Services at (708) 385-8252 to establish an account for refuse pickup. Failure to comply with this law will result in a fine of a **minimum** of \$150.00.

IS YOUR 96-GALLON GARBAGE or RECYCLING CART DAMAGED?

Public Works can replace: **lids, wheels and axles**

Replacement carts can be purchased at the following locations:

Public Works – acceptable forms of payment include check/money order

City Hall – acceptable forms of payment include cash, credit card, check/money order

Please note: a \$62.50 replacement fee is charged for carts that are lost, stolen or damaged beyond repair.



BLIGHT DEPARTMENT

The Blight Department would like to remind residents and property owners of the following:

- No trash/debris or abandoned vehicles are to be parked or stored on the property.
- No storage, of any kind, is permitted on empty lots.

If you see an abandoned house, graffiti or other potential blight issues, please contact the Blight Officer at (708) 924-7390.

WHEN THE LIGHTS GO OUT

To report outages or malfunctions, with regard to a street light or an alley light, please refer to the following numbers:

FOR STREET LIGHTS:

Please call the Department of Public Works at 708-924-7390

FOR ALLEY LIGHTS: (located on wooden poles)

Please call Commonwealth Edison at 1-800-334-7661



Dave Gilgenberg II
Fire Chief

FROM OUR FIRE CHIEF

I regularly talk about CPR in my newsletter articles. Now more than ever, it is important for everyone to be prepared to help a family member, friend, or perfect stranger should they need quick assistance.

Long time Burbank resident Bob Kamuda suffered a heart attack while exercising at the Burbank Fusion Recplex and went into cardiac arrest. Luckily for Bob, Tiffany Remezas, a fellow gym member, immediately started CPR and applied an AED (automatic external defibrillator). Burbank Fire Department paramedics quickly arrived and were able to restore a pulse and respirations. Bob has made a full recovery and can be seen in the picture to the right with Tiffany Remezas, just a few months after his emergency. **Welcome back Bob!!!**



I would like to commend Tiffany for being prepared and saving the life of another as well as the Burbank Park District for having the lifesaving AED readily available where it is needed.

Job well done by all!!

Stay Safe!



EMPLOYEE SPOTLIGHT



Justyna Matyjaszczyk
Administrative Assistant
to the Fire Chief

Justyna was born in Lodz Poland and immigrated to the United States with her family in 1989. Settling in the Burbank community, Justyna graduated from Reavis High School and went on to achieve her associate's degree from Moraine Valley College. Embracing a true spirit of volunteerism, Justyna has extensive experience organizing and working with many Breast Cancer charities as well as Feed the Children organizations. In 2005, she became a proud US citizen. Justyna has been at the Burbank Fire Department since May and is your first contact either on the phone or in person, whether you have a general question or a question about an ambulance invoice.

Welcome Aboard

BREAKFAST WITH THE FIREMEN

The Burbank Fire Department would like to thank the entire Burbank community for coming out once again to support our annual pancake breakfast.



NEW UTILITY TASK VEHICLE (UTV)

The Burbank Fire Department recently took delivery of a new UTV. The 2022 Polaris Ranger 1000 NorthStar will be utilized during severe weather emergencies, high school sporting events, and parades. The UTV gives first responders better access to certain emergency scenes making us better prepared to serve our community.



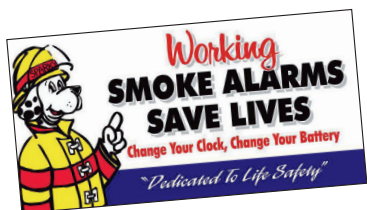


Lt. Edward Hargus
 Fire Prevention
 Officer

A MESSAGE OF SAFETY

This year, the week of October 9-15 we celebrate 100 years of fire prevention! There have been many changes and advances in the history of the fire service but as always, our primary goal is life safety and this year is no different. The theme of this year's Fire Prevention week is "Fire won't wait. Plan your escape." This means that the time to make a plan is not when the emergency is happening but well beforehand. We hope to educate you and your family in ways to be prepared for emergencies in the home.

- ✓ Today's home fires burn faster than ever. You may have as little as two minutes or less to safely escape from the time the smoke alarm sounds.
- ✓ Make the first Saturday of each month "Smoke Alarm Saturday." Test all smoke alarms to ensure they work for when you need them.
- ✓ If your smoke alarm makes a "chirp" that means it is time to replace the battery.
- ✓ Develop a home fire escape plan and practice it at least twice a year.
- ✓ Draw a map of your home, and mark two ways out. Make sure escape routes are clear and doors and windows can be easily opened.
- ✓ Pick a permanent outside meeting place, like a neighbor's home, a mailbox, a street light, etc. that is a safe distance from your home where everyone can meet.
- ✓ If your fire alarm monitoring system in your home, multi-family residence, or business alerts, do not silence or reset it. Doing so may delay a timely response from the fire department to the effected unit and in tracking down problems in the alarm system.
- ✓ For more fire safety tips and education please visit, www.NFPA.org



We hope you follow these steps to have a safe and happy fall season.

If you have any questions, please feel free to contact the Burbank Fire Department.

BURBANK CPR

The Burbank Fire Department, in partnership with the Burbank Park District, is pleased to offer a variety of the American Heart Association's (AHA) CPR certification classes. AHA is considered the gold-standard in resuscitation science, education, and training, and is trusted by millions of healthcare providers and businesses.



*You may never have to use **CPR** but the one time you do, you might **SAVE A LIFE!***

BLS [MG]

Age: 12+ | Men and Women

Basic Life Support (BLS) Provider classes are for healthcare professionals who need to know how to perform CPR, as well as other lifesaving skills, in a wide variety of hospital settings. Basic Life Support for Healthcare Providers is a certification class for doctors, nurses and others who work in the medical profession or in clinical areas, including nursing students, and EMTs or healthcare providers renewing their current BLS certification. Certification materials are provided and will be available for pickup, up to 2 weeks prior to class.

Location: Fusion Recplex
Instructor: Burbank Fire Department
Class Length: 4 hours

You can see the classes offered, times, cost and further information when you visit www.BurbankParkDistrict.org or call the park district directly at 708-599-3873.

Heartsaver [MG]

Age: 12+ | Men and Women

Heartsaver CPR and AED classes are for individuals needing to learn the critical skills necessary to respond to and manage a first aid, choking or sudden cardiac arrest emergency. The CPR/AED training course is for personal trainers, fitness professionals, physical/massage therapists, and anyone who wishes to learn lifesaving skills.

Location: See Schedule below
Instructor: Burbank Fire Department
Class Length: 4 hours

Code	Day	Date	Time	Location	Res	Non
BLS	Sun	10/09	8:00a-12:00p	Fusion Recplex	\$40	\$55
Heartsaver	Sun	11/20	8:00a-12:00p	Fusion Recplex	\$40	\$55
Heartsaver	Tues	12/13	3:30p-9:30p	Fusion Recplex	\$40	\$55



Jack Garcia
Police Chief

LET'S ALL DO OUR PART TO KEEP OUR COMMUNITY SAFE!

I want to take a moment and thank everyone for their support as I complete my first year as your Chief of Police, from our Mayor, City Clerk, Aldermen/Alderwomen, City Department Heads, support staff, and especially the Burbank Police personnel. We have accomplished much in a short year. From new Command staff appointments, four new police officers, policy, new radios, police vehicles, and much needed new equipment. We will continue to improve as we go forward, providing the best possible service to our citizens.

We hosted our first annual Police National Night Out event on August 2nd. National Night Out is an opportunity for our residents and community to interact with your police department and its officers. Based on the turnout, the evening was a big success. Thanks to everyone who supported the police department for this event, especially Megan Giera from our park district. We hope it gets bigger every year.



Chief Garcia with welcoming committee



Officer Dembkowski with student crew
investigating command center



Detective Villanueva fingerprinting children



Officer Michelson and Detective Vasquez
with future police candidate

NEW HIRES

A warm welcome to our newest members of the police department, Officer Delgado and Officer Tomlinson who were sworn in April. I would like to welcome them to the City of Burbank and the Burbank police family.

Welcome Aboard



Left to right: Deputy Chief Casey, Ofc. Tomlinson, Ofc. Delgado, Chief Garcia

WELCOME TO OUR BUSINESSES

We are happy to announce the following new businesses have chosen Burbank as their new home:



TROPICAL SMOOTHIE CAFÉ

7784 S. Cicero Avenue

In addition to freshly made smoothies, Tropical Café offers delicious sandwiches, wraps, salads and flat breads. They are open 7 days a week so please stop by!

HEAVENLY OCCASIONS EVENT VENUE

8238 S. Cicero Avenue

Heavenly Occasions is the perfect space to handle your next party or social gathering. This venue accommodates groups as small as 10 or as many as 75 people. If you are venue searching for an upcoming special event, please consider Heavenly Occasions!



SAFETY TIPS

As the holiday season is approaching, it is important to do everything we can to reduce crimes of opportunity in our community. We have had several incidents related to vehicles left open or with keys left in them. These present crimes of opportunity. Your police department wants everyone to remain committed to reducing crime in our community:



- **DO NOT** leave your vehicle unattended with keys located in the car.
- **NEVER** leave valuables in plain view inside your vehicle.
- Keep your vehicle doors **locked at all times** when your car is unattended.
- Lock and secure **all doors and windows** when you are away from home.
- Remain aware of individuals attempting home improvement scams.
- *And most of all, if you see something suspicious, **CALL 911.***

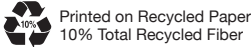


Working TOGETHER, we can continue to make sure our community is a safe place to live.



*****ECRWSEDDM****

LOCAL POSTAL CUSTOMER



Burbank Municipal Directory

ADMINISTRATION

OFFICES 708-599-5500

Mayor's Office
Dan M. Foy, Mayor
 (Administration)

City Clerk's Office
Barry Szymczak, City Clerk
 (License & Registration)
 (Employment Referral Program)

Treasurer's Office
Dave L. Viverito, City Treasurer
 (Budget & Payroll)

Zoning Dept.

Building Dept.
 (Permits & Inspections)

Zoning Board of Appeals

Public Information Office
 (Maps, Newsletters & Publications
 Mayor's Office)

Civil Defense

Emergency Tornado
 Information 599-9551

POLICE DEPARTMENT

Police Service 911
 (Emergency and Non-Emergency)

Information (8 A.M. - 8 P.M.) . . 924-7300

Youth Office 924-7300

FIRE DEPARTMENT

Fire Alarm &
 Emergency Ambulance 911

Information 599-7766

PUBLIC WORKS DEPARTMENT

Street Repairs 924-7390

BLIGHT OFFICER. 924-7390

ALDERMANIC COMMITTEES

Burbank City government works effectively through aldermanic committees, holding public meetings on a regularly scheduled basis. At the meetings, the Mayor and the department heads meet with the aldermen on the committees, do studies, and then make recommendations to the council for enactment. The City council meets the second and fourth Wednesday of each month at 7:30 p.m. at City Hall. Residents are invited to attend the meetings and also make requests to the aldermen according to their committee assignments.

COMMITTEE CHAIRMEN & MEMBERS

Meet the 3rd Wednesday of every month
 7:30 p.m., City Hall

PUBLIC SAFETY AND CIVIL DEFENSE

Barbara Gagle, Chairman
 Claude Haerr

FINANCE COMMITTEE

Claude Haerr, Chairman
 Robert Contreras
 John Pacella, Jr.

PUBLIC WORKS COMMITTEE

Sheri Gustafson, Chairman
 Mitchell Piznarski

ZONING COMMITTEE

Robert Contreras, Chairman
 Thomas Phillips

YOUTH-SENIOR CITIZENS COMMITTEE

Mitchell Piznarski, Chairman
 John Pacella, Jr.

BLIGHT COMMITTEE

Sheri Gustafson, Chairman
 Barbara Gagle
 Thomas Phillips

1st Ward

Ald. Barb Gagle 927-5175

2nd Ward

Ald. Robert Contreras 655-6712

3rd Ward

Ald. Sheri Gustafson 267-4651

4th Ward

Ald. Claude Haerr 217-9669

5th Ward

Ald. John Pacella, Jr. (773) 447-0674

6th Ward

Ald. Mitchell Piznarski 638-2703

7th Ward

Ald. Thomas Phillips 599-4351

special holiday closings

The City of Burbank will be closed in observation of the following holidays:

Veterans Day

Friday, November 11, 2022

Thanksgiving

Thursday, November 24, 2022

Friday, November 25, 2022

Christmas Day

Monday, December 26, 2022

(Christmas Day observed)

New Year's Day

Monday, January 2, 2023

(New Year's Day observed)

